APPENDIX II

QUALITY CONTROL SUMMARY TABLES

Table II-1: Completeness Checklist

Quality Assurance/Quality Control Questions	Yes/No? Comments?
1. Was the report signed by the responsible applicant approved representative?	
2. Were the methods for sampling, chemical and biological testing described in the Sampling and Analysis Plan (SAP) and the Laboratory QA Plan (LQAP) followed?	
3. If not, were deviations documented?	
4. Was the SAP approved by the New England District?	
5. Did the applicant use a laboratory with a LQAP on file at the New England District?	
6. Did the samples adequately represent the physical/chemical variability in the dredging area?	
7. Were the correct stations sampled (include the precision of the navigation method used)?	
8. Were the preservation and storage requirements in Chapter 8 of the EPA/Corps QA/QC Manual (EPA/USACE 1995) and EPA (2001d) followed?	
9. Were the samples properly labeled?	
10. Were all the requested data included?	
11. Were the reporting limits met?	
12. Were the chain-of-custody forms properly processed?	
13. Were the method blanks run and were the concentration below the acceptance criteria?	
14. Was the MDL study performed on each matrix (with this data submission) or within the last 12 months?	
15. Were the SRM/CRM analyses within acceptance criteria?	

Table II-1 (continued): Completeness Checklist

Quality Assurance/Quality Control Questions	Yes/No? Comments?
16. Were the matrix spike/matrix spike duplicates run at the required frequency and was the percent recovery/RPD within the acceptance criteria?	
17. Were the duplicate samples analyzed and were the RPDs within the required acceptance criteria?	
18. For each analytical fraction of organic compounds, were recoveries for the internal standard within the acceptance criteria?	
19. Were surrogate recoveries within the required acceptance criteria?	
20. Were corrective action forms provided for all non-conforming data?	
21. Were all the species-specific test conditions in Appendix V met?	
22. Were the test-specific age requirements met for each test species?	
23. Was the bulk physical/chemical testing performed on the sediments/composites that were biologically tested?	
24. Were the mortality acceptance criteria met for the water column and sediment toxicity tests?	
25. Were the test performance requirements in Table 11.3 of EPA (1994a) met?	

Table II-2: Quality Control Summary for Analyses of Polyaromatic Hydrocarbons (PAHs) and other base-neutrals in Sediment and Tissue Matrices

Method Reference Number: 8270C

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Initial Calibration	Must be performed prior to the analysis of any QC sample or field sample (<20 % RSD for each compound)			Retained at Lab
Calculation of Method Detection Limits (MDLs)	For each matrix, analyzed once per 12 month period (see Section 5.2 for MDL procedure)			In Data Package
Calibration Verification (Second Source)	Once, after initial calibration (80 to 120% recovery of each compound)			Retained at Lab
Continuing Calibration	At the beginning of every 12 hour shift (± 15 % D)			Retained at Lab
Standard Reference Materials	Within the limits provided by vendor			In Data Package
Method Blank	No target analytes > RL			In Data Package
Matrix Spike/Matrix Spike Duplicate (MS/MSD)	One set (MS/MSD) per group of field samples. Must contain all target analytes. (Recovery Limits 50 to 120%; RPD <30%)			In Data Package

Table II-2 (continued): Quality Control Summary for Analyses of Polyaromatic Hydrocarbons (PAHs) and other base-neutrals in Sediment and Tissue Matrices

Method Reference Number: 8270C

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Analytical Replicates	Analyze one sample in duplicate for each group of field samples (RPD < 30%)			In Data Package
Surrogate Recoveries	Calculate % recovery (30 to 150% recovery)			In Data Package
Internal Standard Areas	Within 50 to 200% of internal standards in continuing calibration check			In Data Package

* The Quality Control Acceptance Criteria are general guidelines. If alternate criteria are used, they must be documented in this table.

Table II-3: Quality Control Summary for Analyses of Pesticides in Sediment, Tissue and Water Matrices

Method Reference Number: 8081B

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Initial Calibration	Must be performed prior to the analysis of any QC sample or field sample (< 20 % RSD for each compound)			Retained at Lab
Calculation of Method Detection Limits (MDLs)	For each matrix, analyzed once per 12 month period (see Section 5.2 for MDL procedure)			In Data Package
Calibration Verification (Second Source)	Once, after initial calibration (80 to 120% recovery of each compound)			Retained at Lab
Continuing Calibration	Every 20 injections (± 15 % D)			Retained at Lab
Standard Reference Materials	Within the limits provided by vendor			In Data Package
Method Blank	No target analytes > RL			In Data Package
Matrix Spike/Matrix Spike Duplicate (MS/MSD)	One set (MS/MSD) per group of field samples. Must contain all target analytes. (Recovery Limits 50 to 120%; RPD <30%)			In Data Package

Table II-3 (continued): Quality Control Summary for Analyses of Pesticides in Sediment, Tissue and Water Matrices

Method Reference Number: 8081B

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Analytical Replicates	Analyze one sample in duplicate for each group of field samples (RPD < 30%)			In Data Package
Surrogate Recoveries	Calculate % recovery (30 to 150% recovery)			In Data Package

* The Quality Control Acceptance Criteria are general guidelines. If alternate criteria are used, they must be documented in this table.

Table II-4: Quality Control Summary for Analyses of Polychorinated Biphenyls (PCB congeners) in Sediment, Tissue and Water Matrices

Method Reference Number: 8082A

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Initial Calibration	Must be performed prior to the analysis of any QC sample or field sample (<20 % RSD for each compound)			Retained at Lab
Calculation of Method Detection Limits (MDLs)	For each matrix, analyzed once per 12 month period (see Section 5.2 for MDL procedure)			In Data Package
Calibration Verification (Second Source)	Once, after initial calibration. (80 to 120% recovery of each compound)			Retained at Lab
Continuing Calibration	Every 20 injections (± 15 % D)			Retained at Lab
Standard Reference Materials	Within the limits provided by vendor			In Data Package
Method Blank	No target analytes > RL			In Data Package
Matrix Spike/Matrix Spike Duplicate (MS/MSD)	One set (MS/MSD) per group of field samples. Must contain all target analytes. (Recovery Limits 50 to 120%; RPD <30%)			In Data Package

Table II-4 (continued): Quality Control Summary for Analyses of Polychorinated Biphenyls (PCB congeners) in Sediment, Tissue and Water Matrices

Method Reference Number: 8082A

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Analytical Replicates	Analyze one sample in duplicate for each group of field samples (RPD < 30%)			In Data Package
Surrogate Recoveries	Calculate % recovery (30 to 150% recovery)			In Data Package

* The Quality Control Acceptance Criteria are general guidelines. If alternate criteria are used, they must be documented in this table.

Table II-5: Quality Control Summary for Analyses of Metals in Sediments, Tissue and Water Matrices

Method Reference Numbers: Various Reference Numbers

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Linear Range Determination for ICP	Performed Quarterly			Retained at Lab
Initial Calibration for AA, Hg	Performed Daily (Correlation Coefficient ≥0.995)			Retained at Lab
Calculation of Method Detection Limits (MDLs)	For each matrix, analyzed once per 12 month period (see Section 5.2 for MDL procedure)			In Data Package
Initial Calibration Verification/ Continuing Calibration Verification	Hg: 80 to 120% recovery Other metals: 90 to 110% recovery			Retained at Lab
Initial Calibration Blank/ Continuing Calibration Blank	No target analytes > Instrument Detection Limit (IDL)			Retained at Lab
Standard Reference Materials	Within the limits provided by vendor			In Data Package
Method Blank	No target analytes > RL			In Data Package

Sample Spike/ Sample Duplicate	One set per group of field samples. Must contain all target analytes. Recovery Limits (75 to 125%; RPD < 20% or < 35%)			In Data Package

Table II-5 (continued): Quality Control Summary for Analyses of Metals in Sediments, Tissue and Water Matrices

Method Reference Numbers: Various Reference Numbers

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Analytical Replicates	Analyze one sample in duplicate for each group of field samples (RPD < 30%)			In Data Package

* The Quality Control Acceptance Criteria are general guidelines. If alternate criteria are used, they must be documented in this table.

Table II-6: Quality Control Summary for Analyses of other Organic Chemicals not listed in Sediment, Tissue and Water Matrices

Method Reference Numbers:

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Initial Calibration	Must be performed prior to the analysis of any QC sample or field sample.(<20 % RSD for each compound)			Retained at Lab
Calculation of Method Detection Limits (MDLs)	For each matrix, analyzed once per 12 month period (see Section 5.2 for MDL procedure)			In Data Package
Calibration Verification (Second Source)	Once, after initial calibration (80 to 120% recovery of each compound)			Retained at Lab
Continuing Calibration	At the beginning of every 12 hour shift (± 15 % D)			Retained at Lab
Standard Reference Materials	Within the limits provided by vendor			In Data Package
Method Blank	No target analytes > RL			In Data Package
Matrix Spike/Matrix Spike Duplicate (MS/MSD)	One set (MS/MSD) per group of field samples. Must contain all target analytes. (Recovery Limits 50 to 120%; RPD <30%)			In Data Package

Table II-6 (continued): Quality Control Summary for Analyses of other Organic Chemicals not listed in Sediment, Tissue and Water Matrices

Method Reference Numbers:

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Analytical Replicates	Analyze one sample in duplicate for each group of field samples (RPD < 30%)			In Data Package
Surrogate Recoveries	Calculate % recovery (30 to 150% recovery)			In Data Package
Internal Standard Areas (if applicable)	Within 50 to 200% of internal standards in continuing calibration check			In Data Package

* The Quality Control Acceptance Criteria are general guidelines. If alternate criteria are used, they must be documented in this table.

Table II-7: Quality Control Summary for Analyses of Sediment Grain Size and Total Organic Carbon

Method Reference Numbers:

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Grain Size: Analytical Replicates	Analyze one sample in duplicate for each group of field samples (RPD < 25%)			In Data Package
Total Organic Carbon: Standard Reference Materials	Within the limits provided by vendor			In Data Package
Total Organic Carbon: Analytical Replicates	Analyze one sample in duplicate for each group of field samples (RPD < 30%)			In Data Package

* The Quality Control Acceptance Criteria are general guidelines. If alternate criteria are used, they must be documented in this table.

Table II-8: Quality Control Summary for Biological Toxicity Testing only

Method Reference Numbers:

Quality Control (QC) Element	Acceptance Criteria*	Criteria Met? Yes/No	List results outside criteria (Cross-reference results table in data report)	Location of Results (Retained at Lab or in Data Package)
Test condition requirements for each species: Temperature, Salinity, pH, D.O., Ammonia (Total, Un-ionized)	Test conditions within the requirements specified for each species			In Data Package
Test species age	Age/health within guidelines for each species (Appendix V)			In Data Package
Bulk physical/chemical analyses (If required by the Sampling plan)	Required? If so, performed? Yes or No			In Data Package
Water column toxicity test: Control mortality Control abnormality	 ≤ 10% mean ≤ 30% mussel/oyster; ≤ 40% clam larvae, ≤ 30% sea urchin larvae			In Data Package
Sediment toxicity test: Control mortality Compliance with applicable test acceptability requirements in Table 11.3 (EPA 1994a)	 ≤ 10% mean (no chamber > 20%) See EPA (1994a) Section 9; Table 11.3			In Data Package

* The Quality Control Acceptance Criteria are general guidelines. If alternate criteria are used, they must be documented in this table.