

US EPA ARCHIVE DOCUMENT

### **Community Advisory Panel (CAP)**

**Purpose:** The authorized agency members of the Inter-agency Environmental Leadership Council (IELC) establish an independent, community-oriented advisory panel whose members will individually provide input to the IELC about environmental and redevelopment issues. The long-term objective is that the Bannister Federal Complex would continue to be a viable economic asset to the community. The CAP will also act as a communication conduit and forum for stakeholders within the complex and surrounding community.

**CAP membership:** The following officials and stakeholders will be invited to recommend a constituent to participate at the initial organizing meeting of the CAP:

1. Senator Bond
2. Senator McCaskill
3. Congressman Cleaver
4. State Senator Jolie Justus
5. State Senator Yvonne Wilson
6. State Representative Jason Kander
7. State Representative Jason Holsman
8. City Councilman John Sharp
9. City Councilwoman Cathy Jolly
10. GSA Tenant Board
11. Honeywell Union representatives
12. Federal Union representative
13. Neighborhood Associations
14. Economic Development Authorities

**CAP member duties:**

1. Attend regularly scheduled meetings.
2. Hold publicly accessible meetings.
3. Commit to at least a one-year term.
4. Read background and briefing materials for meetings.
5. Participate in any training offered to or requested by the CAP to equip its members for fulfilling CAP purposes.
6. Provide individual input to the CAP.
7. Actively solicit information from member's constituency or community and share with the CAP.
8. Be a conduit of information from the CAP to the member's constituency or community.

**Resources for CAP:**

1. Professional independent facilitation services will be sought to assist the CAP in achieving its purposes. In addition to providing meeting facilitation, the selected individual or institution *may*
  - a. Assist the CAP in developing its operating framework,
  - b. Distribute meeting notices and materials,
  - c. Assist in developing agendas that reflect CAP purposes and direction,
  - d. Identify information and subject matter expertise to enable productive engagement with information and other groups,
  - e. Provide meeting documentation, and
  - f. Maintain contact and mailing lists.
2. Resources are also sought to provide the CAP with technical and subject matter experts to assist it in understanding scientific or other technical information that relates to environmental and redevelopment issues at the Bannister Federal Complex.
3. Bannister Federal Complex will provide meeting space.