

US EPA ARCHIVE DOCUMENT

Assessing EPA's Public Meetings A User's Guide with Questionnaires

Enclosed are information and tools for EPA staff to use in generating feedback on the effectiveness of public meetings and the effectiveness of follow-up after them. Specifically, this user guide contains the following:

- ✓ Background information for EPA Staff
- ✓ Checklist for Administering Questionnaires and Using Results
- ✓ Questionnaire for Feedback on the Effectiveness of a Public Meeting (participant assessment)
- ✓ Questionnaire for Feedback on the Effectiveness of a Public Meeting (EPA/contractor assessment)
- ✓ Questionnaire for Feedback on the Effectiveness of Public Meeting Follow-Up (participant assessment)

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