

US EPA ARCHIVE DOCUMENT

## STAKEHOLDER PARTICIPATION PLAN

### LOUISVILLE AND JEFFERSON COUNTY MSD'S XL PROJECT

#### INTRODUCTION

The US EPA initiated Project XL to develop innovative approaches for addressing environmental issues. Under Project XL, MSD plans to redesign its pretreatment program at the Jeffersontown Wastewater Treatment Plant to better establish links between existing wastewater programs and to move towards a more holistic watershed protection strategy in the Chenoweth Run Watershed.

MSD and EPA consider Stakeholder involvement to be essential for the success of this Project. Significant effort has already been made to identify and communicate with interested stakeholders. This Stakeholder Participation Plan is intended to supplement those previous activities and to describe methods by which future public input can be solicited and incorporated into the project. This Plan is an appendix to the Phase 1 Project Agreement. As this process is further refined, adjustments will likely be made to this Plan. In the future, a revised Stakeholder Participation Plan will be submitted for public comment with the Final Project Agreement.

#### GOALS AND OBJECTIVES

A goal of this Stakeholder Participation Plan is to ensure that interested members of the public are afforded the opportunity to participate in the project. MSD will make every effort to provide Stakeholders with adequate information and data to understand the options available and to provide input into decisions about the future of the XL project. In keeping with this goal, an assessment of stakeholder issues was conducted by bringing in the Meridian Institute, a neutral non-profit mediation and facilitation organization located in Dillon, Colorado. (For a copy of the report, refer to EPA's Project XL webpage [www.epa.gov/projectxl](http://www.epa.gov/projectxl).)

As requested by past participants, meeting summaries will be provided prior to the next meeting. Information to be discussed will be distributed in a timely manner so that all interested Stakeholders can be prepared for the meeting. Efforts have been made and will continue to be made, to ensure that the stakeholder group is diverse and representative of community interests. As the need arises for tours or additional public input, the Stakeholders will assist in planning those activities.

#### STAKEHOLDER CATEGORIES

**DIRECT PARTICIPANTS** are those individuals committed to the goals of the XL Project who will dedicate their time and energy to understanding the importance of this Project to the public.

Direct participants will help develop the project and evaluate project performance. This group should be a manageable size to enable productive discussion.

COMMENTORS are those who have an interest in the XL Project but who do not wish to participate as intensively as Direct Participants. It is an expanded committee that receives all information distributed to the Direct Participants and may provide feedback, as appropriate.

FINAL PROJECT AGREEMENT GROUP consists of US EPA, Kentucky Division of Water, MSD and other volunteer representatives of the Stakeholder group who will help develop the Final Project Agreement document.

## COMMUNICATION METHODS

In order to accomplish the goal of broad public involvement in the XL Project, MSD has agreed to provide data that is needed to assist in understanding the project. Appropriate use of this data for the project requires a dedicated group of Stakeholders to attend meetings and provide their input. As stated earlier, agendas, discussion documents and meeting summaries will be mailed prior to the meetings. Upon request, Stakeholders will be provided agenda time to present information relevant to the project. Such requests for agenda time must be submitted to the facilitator in a timely fashion prior to the meeting.

MSD plans to use its existing publications (such as “Streamline”) and a newsletter to the Jeffersontown residents to inform stakeholders and the community about the XL project. “Streamline” is published periodically, reaches over 3,000 customers and generally provides information about the pretreatment program. The Jeffersontown newsletter is a new publication which is planned to inform the local residents regarding MSD efforts in their neighborhood. Other methods which may be utilized to inform the public about the project will be the local newspapers and fact sheets. Additionally, fact sheets for the project may include status reports, timelines, milestones, contacts and future meeting times and locations.

Also, EPA and MSD have established public websites with information about this project. These sites will provide access to announcements, project background, documents, meeting summaries, project developments and implementation status as well as an internet address for comment submittal. The internet addresses are [www.msdlouky.org](http://www.msdlouky.org) and [www.epa.gov/projectxl](http://www.epa.gov/projectxl). EPA, MSD and KY DNREP will also be repositories for hard copies of relevant information.

Information about the project can be obtained from any of the following:

MSD	Sharon Worley, 502-540-6464
EPA Region 4	Melinda Greene 404-562-9771
EPA Headquarters	Chad Carbone, 202-260-4296
KY DOW	Allan Bryant, 502-564-2225, x521