

US EPA ARCHIVE DOCUMENT

**Meeting Minutes
Fairmont Community Liaison Panel
October 3, 2002**

Attendees: Mayor Nick Fantasia, Karen Gribben, Barbara Metcalfe, John Parks, Robert Sapp, Richard Wood and Marcella Yaremchuk.

ExxonMobil
Representative: Art Chin.

Agency
Representatives: Hilary Thornton, U.S. Environmental Protection Agency (EPA); Tom Bass, West Virginia Department of Environmental Protection (WVDEP).

Guests: Jim Martin; Jim Succurro; Shane Gross, Environmental Strategies Corporation; and Steven Donahue and Ted Cochin, U. S. Environmental Protection Agency (EPA).

Facilitator: Roberta Fowlkes, Ann Green Communications, Inc.

Minutes: Shallon Green, Ann Green Communications, Inc.

The regular meeting of the Fairmont Community Liaison Panel (FCLP) was called to order by facilitator Roberta Fowlkes at 6:45 p.m. This meeting followed an informational open house held at the Fairmont Coke Works Site to provide an opportunity for members of the community to learn about upcoming cleanup activities to be conducted at the site.

Guests introduced themselves. The minutes of the September meeting were missing a line of text, so Roberta agreed to mail the page with the added text with the next minutes.

Unfinished Business

Project Update

Art Chin said he hopes to sign the contract with Kipin Industries the week of October 6. Equipment will be moved to the site October 4. He said he hopes the

recycling of the materials at Grant Town will be completed in 15 to 18 months. He said they anticipate producing approximately 300 tons of coal synfuel a day. He said if any complaints are received regarding activities at the Fairmont Coke Works Site from the community, Kipin and ExxonMobil will take all steps necessary to correct the problem. Art said there may be other activities going on at the site concurrently with the Kipin process, but he would present the plans to the panel in the same manner as in the past.

Art said after the Kipin process is complete, groundwater issues will be addressed through the formal Record of Decision (ROD) process of Superfund.

Update and Discussion Regarding Trust

Tom Bass said the final changes to the trust agreement were completed that day, (October 3). He invited CAP members to attend the October 17 signing ceremony. Karen Gribben was asked to speak on behalf of the FCLP. State of West Virginia, EPA, ExxonMobil, City of Fairmont and FCLP representatives will speak at the signing ceremony.

Panel members discussed the steering committee associated with the Trust. Roberta said FCLP members were surveyed, and the following members expressed interest in serving: Karen Gribben, Bruce McDaniel, Mayor Nick Fantasia, John Parks, Robert Sapp, Rich Wood, Charlie Reese and Marcella Yaremchuk. Nick said Bruce will determine the makeup of the committee. Bruce will be the city's non-voting representative. Nick said they would like to have five FCLP voting members. He said all FCLP members are encouraged to attend and participate in the meetings, but just the five chosen would be members and vote. He said the official name for the steering committee is the Real Property Developer Manager. Other recommendations discussed were:

- In addition to voting members from the FCLP, it is desirable to have non-voting ex officio members from among panel members.
- Guidance/rules for operating, filling vacancies, selection, etc. (e.g. filling vacancies from among FCLP members) should be developed.
- FCLP members would like to be notified of steering committee meetings.
- A means to ensure the exchange of information between the FCLP and the steering committee should be developed.

Ongoing Role of the FCLP

Nick said this would be a voting, process-oriented committee with the purpose of redeveloping the site. Nick said if legal advice is needed, the committee could consult the city attorney. Rich Wood suggested enlisting an attorney as a nonvoting, recording secretary of minutes and motions. Nick also said the steering committee may need to pay the continuing cost of the FCLP meetings after ExxonMobil is finished at the site. Roberta said the FCLP may not be needed at that point because the purpose of the FCLP is to disseminate information about the cleanup.

