

US EPA ARCHIVE DOCUMENT



Indiana CLEAN Community Challenge Program Application

State Form 51826 (R3 / 8-07)
The Comprehensive Local Environmental Action Network (CLEAN)
Challenge

Indiana Department of Environmental Management
Office of Pollution Prevention & Technical Assistance
100 North Senate Avenue IGCS W041
Indianapolis, Indiana 46204-2251
Telephone: (800) 988-7901
Fax: (317) 233-5627

Attach additional pages if necessary and label attachments according to the application section number.

SECTION 1

APPLICANT INFORMATION

Name of Local Government

Street Address (*number and street*)

City/State/ZIP code

Local Government Web site

SECTION 2

CONTACT INFORMATION

Name of Contact (Mr./Mrs./Ms./Dr.)

Title

Telephone number

FAX number

E-mail address

Mailing Address (*if different from street address*)

City/State/ZIP code

SECTION 3

APPLICATION INFORMATION

How the program works:

The Indiana CLEAN Community Challenge is a voluntary environmental recognition program developed to recognize local governments that demonstrate exceptional environmental stewardship. Local governments may include cities, towns, and county levels of government.

Applicants choose activities that fit their community goals, develop a Quality of Life Plan, and proceed through the program at their own pace. The Indiana CLEAN Community Challenge also offers administrative and financial support from various state agencies and programs.

To be eligible, applicants must have a positive environmental, health, and safety record; complete the CLEAN Community Challenge program requirements as defined in the "Program Guidelines"; submit an application; and have earned "CLEAN verification" of their Quality of Life Plan. Indiana CLEAN Community Challenge applications are reviewed by a committee of representatives from IDEM. The Indiana Department of Environmental Management (IDEM) reserves the right to eliminate an applicant from consideration due to outstanding financial requirements to the State of Indiana or if unresolved compliance or enforcement issues exist.

Application Deadline:

Applications are accepted year round. IDEM encourages applicants to submit a draft application (pre-application) to ensure an application contains all necessary information. Pre-applications are not required, but incomplete final applications will not be accepted. Additional information may be requested by the review committee throughout the review process.

Award Cycle:

Local governments achieving CLEAN designation will be announced at least annually. Upon designation as a CLEAN Community, a letter of designation will be sent to the local government from IDEM's commissioner.

If you have questions or concerns about the application process or the Indiana CLEAN Community Challenge program, call 800-988-7901. Information concerning the Indiana CLEAN Community Challenge program and participant benefits can be found at www.cleancommunities.IN.gov.

SECTION 4

SITE VISIT INFORMATION

Section 4 to be completed by IDEM staff.

Please check the type of certification or verification received by the applicant:

- ☐ Applicant (local government) has received CLEAN Verification
and/or
- ☐ Applicant (local government) is ISO 14001 certified. (Copy of ISO 14001 certificate must be provided)

SECTION 5**LOCAL GOVERNMENT INFORMATION**

Please check the appropriate response to the following questions.

Which operations are addressed in your Quality of Life Plan?

- | | | | |
|------------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Waste water treatment plant | <input type="checkbox"/> Drinking water treatment plant | <input type="checkbox"/> Public schools | <input type="checkbox"/> Outdoor recreation facilities |
| <input type="checkbox"/> Waste management | <input type="checkbox"/> Street and road work/Vehicle maintenance | <input type="checkbox"/> Offices | <input type="checkbox"/> Other (please list) |

What is your class size?

- | | |
|--------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> 250,000 or more (First class city) | <input type="checkbox"/> 35,000 to 249,999 (Second class city) |
| <input type="checkbox"/> 10,000 to 34,999 (Third class city) | <input type="checkbox"/> 1 to 9,999 |

How many full time employees currently work for local government?

- | | | | | |
|----------------------------------------|--------------------------------|----------------------------------|----------------------------------|------------------------------------------|
| <input type="checkbox"/> Fewer than 50 | <input type="checkbox"/> 50-99 | <input type="checkbox"/> 100-499 | <input type="checkbox"/> 500-999 | <input type="checkbox"/> More than 1,000 |
|----------------------------------------|--------------------------------|----------------------------------|----------------------------------|------------------------------------------|

Are there any ongoing citizen suits involving your local government?

- ☐ Yes ☐ No

If yes, please explain.

SECTION 6**ENVIRONMENTAL ACHIEVEMENT**

List the environmental achievements of your local government within the past two years, not including those activities implemented for CLEAN. Examples: removed combined sewer overflow, best management practices for storm water runoff, expanded or added recycling services.

List the environmental awards received or voluntary programs your local government participated in over the past two years (include year received and sponsoring program). Example: 2002 Recycling Award in the Indiana Governor's Awards for Environmental Excellence, 2003 IDEM Indiana 5-Star Environmental Recognition Program for Vehicle Maintenance Facilities.

SECTION 7**COMPLIANCE HISTORY**

List any compliance issues that your local government has experienced during the past two years.

Local governments with negative past records must demonstrate improvement in recent history and provide a detailed plan of continual improvement in the future.

Issue	Date Resolved (month, day, year)

SECTION 8**QUALITY OF LIFE PLAN MISSION STATEMENT**

Please attach a copy of the signed and dated executive order, resolution, or ordinance adopting your Quality of Life Plan Mission Statement.

QUALITY OF LIFE PLAN

Please attach your Quality of Life Plan to this application and ensure it meets the requirements as outlined in the "Program Guidelines."

LETTERS OF RECOMMENDATION

Attach letters of support from at least three local community organizations (a minimum of one environmental, one business, and one citizen organization), outlining support for the local government's efforts to become a cleaner, healthier community.

SECTION 9**CONTINUAL IMPROVEMENT ACTIVITIES**

Provide the page number where the following information can be found in your Quality of Life Plan.

Page Number

Quality of Life Plan Requirements

Mission statement

Roles and responsibilities of stakeholders and key local government personnel

Governmental departments or operations included in the QLP

Identified and prioritized environmental aspects of included operations

Objectives and targets for five environmental aspects

Legal and regulatory requirements associated with the five selected aspects

Action plans to achieve the five objectives and targets

Measurement parameters to evaluate the achievement of each target

Procedure to control QLP documentation

Employee environmental awareness and competence assurance

Environmental and pollution prevention planning in the development of new processes and services, and modification of existing processes and services.

Procedure for emergencies and corrective actions

Procedures for internal and external communication regarding environmental issues and community concerns

Procedure for reviewing progress of the QLP and ensuring continual improvement

Procedure for conducting internal audits

Procedure for documenting improvements and adjustments to the QLP

Procedure to inform the community and businesses of important issues related to the community's environmental performance

Procedure to provide the community with progress toward achieving objectives and targets

SECTION 10**CERTIFICATION & PLEDGE**

I certify that the information on this application and attachments is accurate to the best of my knowledge and that this local government is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local environmental requirements, or has a corrective action program in place to attain compliance.

We, _____, commit to maintaining the principles and goals outlined in our Quality of Life Plan for our local government's Indiana CLEAN Community status. We agree to strive for full compliance with all regulations promulgated by U.S. EPA, the state and/or local jurisdictions. We agree to promote the Indiana CLEAN Community Challenge and to share our success stories with other communities. We understand that an annual environmental progress report must be submitted to the local government and to IDEM and that the progress report is public record. We understand that we must reapply to the Challenge every three years.

I understand that the information provided in this application will be public record. I am the highest-ranking facility manager or I have been fully authorized by the highest-ranking facility manager to execute this statement on behalf of the local government applying to this program.

Signature

Title

Date (month, day, year)

Please send your completed application and attachments to:

IDEM - OPPTA

Attn: CLEAN Application

MC 64-00 IGCS W041

100 North Senate Avenue

Indianapolis, Indiana 46204-2251