

US EPA ARCHIVE DOCUMENT

Quarterly Report to USEPA  
October 1, 2009 - December 31, 2009

State Innovation Grant - Region 5 States Environmental Results Program  
for Autobody Refinishing Shops  
Cooperative Agreement No. EI -00E93701-0

Submitted by:  
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The objective of the Region 5 States ERP for Autobody Refinishing Shops project is to use the ERP structure to implement a portion of subpart 6H affecting autobody refinishing shops and in doing so, determine the impact of direct compliance assistance, self-assessment and certification, and random-sample site visits or inspections in lieu of traditional permitting and enforcement inspections. The Wisconsin Department of Natural Resources (WDNR) and Department of Commerce Small Business Clean Air Assistance Program (SBCAAP) will partner with Region 5 state Small Business Environmental Assistance Programs (SBEAPs), other assistance staff and EPA Region 5 Air Program staff to develop an ERP for the autobody refinishing sector affected by the subpart 6H area source NESHAP, which will include compliance assistance, self-certification, and statistical analysis of baseline and post-certification measurement of performance.

Included in this quarterly report is a summary of the progress achieved to date on milestones identified in the July 31, 2009 final project narrative and work plan.

**Project/Program Assessment:**

The project is largely still on track to meet the key milestones in the project workplan after the first quarter of work. Because baseline visits could not begin until the QAPP is approved by USEPA Region 5, they will not start until the next quarter.

**Project Schedule:**

Changes to milestone dates are identified in the following table in **blue text**. Completed milestones are highlighted in **yellow**.

Quarter	Projected Milestones
1. Fall 2009 (Oct-Dec)	1. Develop and submit QAPP 2. Identify universe of facilities 3. Select contractor for IL baseline visits 4. Complete MOU between WI Dept of Commerce and other state SBEAPs and NEWMOA 5. Develop site visit checklist, protocol and training, data management process 6. Conduct site visit training 7. Begin baseline site visits (January/February 2010)
2. Winter 2010 (Jan-Mar)	8. Quarterly Report 9. Finish baseline site visits <del>(majority before JAN. 11, 2010: Initial notification for existing sources)</del> 10. Data management and analysis for baseline 11. In partnership with associations, develop outreach materials to publicize the project
3. Spring 2010 (Apr-Jun)	12. Quarterly Report 13. Mail self-certification and workbook to urban universe 14. Respond to requests for assistance on phone or site
4. Summer 2010 (Jul-Sep)	15. Quarterly Report 16. Conduct workshops and other education
Federal fiscal year 2011	
5. Fall 2010 (Oct-Dec)	17. Quarterly Report 18. Help EPA develop post-certification inspection and data management protocol
6. Winter 2011 (Jan-Mar)	19. Quarterly Report 20. Finish development of post-certification inspection protocol and data routines; Begin processing cert data (certs due: MAR. 11, 2011: Compliance notification/date)
7. Spring 2011 (Apr-Jun)	21. Quarterly Report 22. Final cert data processing; Begin post-cert inspections; design transition to Region 5
8. Summer 2011 (Jul-Sept)	23. Quarterly Report 24. Finish post-cert inspections
Federal Fiscal Year 2012	
9. Fall 2011- Winter 2012 (Oct-Mar)	25. Quarterly Report 26. Finalize post-cert data and analysis 27. Create vehicle for annual (or other periodic) submittals and data management between state/fed
10. Spring - Summer 2012 (Apr - Sept)	28. Finalize project report.

#### Work accomplished this quarter:

Develop and submit QAPP - The QAPP was drafted, reviewed by all partner organizations and submitted to EPA for their review in December 2009.

Identify universe of facilities - States agreed upon the use of county population density and selected shops from within the counties within the highest 10% of population density across the whole region (6 states). Lists of each state's universe of shops were sent to WI SBCAAP in December.

Select contractor for IL baseline visits - University of Illinois, Illinois Sustainable Technology Center was selected as the contractor to conduct baseline visits on behalf of the IL SBEAP.

Complete MOU between WI Dept of Commerce and other state SBEAPs and NEWMOA - The MOU was completed and signed in October 2009.

Develop site visit checklist, protocol and training, data management process - The SBEAPs spent a lot of time working on the checklist, refining the questions to ensure common understanding among all states. Final comments were still being collected at the end of the quarter.

Conduct site visit training - Site visit training was conducted on November 18 and 19, 2009.

#### Work projected for next quarter:

In the next quarter we will begin, and attempt to complete all of the baseline visits. Ohio's SBEAP, with the largest sample, may require more than one quarter to complete all visits as they have temporarily lost one staff person slated to conduct baseline visits due to health problems. The SBEAPs will begin holding periodic calls to develop compliance assistance materials. WI SBCAAP will begin developing the data entry tool to capture baseline visit data for future analysis.

#### Project Funding Expenditures:

The following are expenditures from the Department of Commerce portion of the budget. It was missing expenses from NEWMOA for efforts on development of the training session as well as travel to provide the training. That will be reflected in the next quarter report.

	Salaries	Fringe	Indirect	Travel	Supplies	Payments To Other States	Sum Total	Commerce Match
1QTR	1,906.35	1,751.24	504.61	478.67	118.59	1,079.76	5,839.22	10,079.47

DNR Match:

Changes to object class categories: None

Changes in principal project manager or other staff assignments: None

Change in project period: None