

US EPA ARCHIVE DOCUMENT

Quarterly Report to USEPA
April 1, 2010 - June 30, 2010

State Innovation Grant - Region 5 States Environmental Results Program
for Autobody Refinishing Shops
Cooperative Agreement No. EI -00E93701-0

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The objective of the Region 5 States ERP for Autobody Refinishing Shops project is to use the ERP structure to implement a portion of subpart 6H affecting autobody refinishing shops and in doing so, determine the impact of direct compliance assistance, self-assessment and certification, and random-sample site visits or inspections in lieu of traditional permitting and enforcement inspections. The Wisconsin Department of Natural Resources (WDNR) and Department of Commerce Small Business Clean Air Assistance Program (SBCAAP) will partner with Region 5 state Small Business Environmental Assistance Programs (SBEAPs), other assistance staff and EPA Region 5 Air Program staff to develop an ERP for the autobody refinishing sector affected by the subpart 6H area source NESHAP, which will include compliance assistance, self-certification, and statistical analysis of baseline and post-certification measurement of performance.

Included in this quarterly report is a summary of the progress achieved to date on milestones identified in the July 31, 2009 final project narrative and work plan.

Project/Program Assessment:

The project is largely still on track to meet the key milestones in the project workplan after two quarters of work. Key outreach materials cannot be developed without an initial assessment of gaps in understanding. Once we complete the baseline visits, we can draw some initial conclusions about areas that need a greater focus in the outreach materials.

Project Schedule:

Changes to milestone dates are identified in the following table in **blue text**. Completed milestones are highlighted in **yellow**.

Quarter	Projected Milestones
1. Fall 2009 (Oct-Dec)	1. Develop and submit QAPP 2. Identify universe of facilities 3. Select contractor for IL baseline visits 4. Complete MOU between WI Dept of Commerce and other state SBEAPs and NEWMOA 5. Develop site visit checklist, protocol and training, data management process 6. Conduct site visit training 7. Begin baseline site visits
2. Winter 2010 (Jan-Mar)	8. Quarterly Report 9. Finish baseline site visits (July 2010) 10. Data management and analysis for baseline (July-Aug 2010) 11. In partnership with associations, develop outreach materials to publicize the project (May-August, 2010)
3. Spring 2010 (Apr-Jun)	12. Quarterly Report 13. Mail self-certification and workbook to urban universe (Sept 2010) 14. Respond to requests for assistance on phone or site (Sept 2010)
4. Summer 2010 (Jul-Sep)	15. Quarterly Report 16. Conduct workshops and other education (Sept/Oct 2010)
Federal fiscal year 2011	
5. Fall 2010 (Oct-Dec)	17. Quarterly Report 18. Help EPA develop post-certification inspection and data management protocol
6. Winter 2011 (Jan-Mar)	19. Quarterly Report 20. Finish development of post-certification inspection protocol and data routines; Begin processing cert data (certs due: MAR. 11, 2011: Compliance notification/date)
7. Spring 2011 (Apr-Jun)	21. Quarterly Report 22. Final cert data processing; Begin post-cert inspections; design transition to Region 5
8. Summer 2011 (Jul-Sept)	23. Quarterly Report 24. Finish post-cert inspections
Federal Fiscal Year 2012	
9. Fall 2011- Winter 2012 (Oct-Mar)	25. Quarterly Report 26. Finalize post-cert data and analysis 27. Create vehicle for annual (or other periodic) submittals and data management between state/fed
10. Spring - Summer 2012 (Apr - Sept)	28. Finalize project report.

Work accomplished this quarter:

Develop site visit checklist, protocol and training, data management process - Complete. The online data entry and data management process was developed and explained to all participants early in the quarter. Data entry began immediately for those states with some portion of their baseline visits complete.

Finish baseline site visits - In progress. IL, OH and IN have completed their site visits. MN experienced a short term travel restriction during May, in which no business travel could be conducted. They were able to resume site visits in June. MI and WI have a small number to

complete yet. As many find, the last one or two visits seem to take the longest to arrange and complete.

Data management and analysis for baseline - In progress. As mentioned previously, the online data entry for baseline visits was completed and states began entering data immediately. Data for around 140 visits has already been entered, as states that are still conducting visits to achieve their sample size are entering data for those visits already completed. Each state agreed to complete 2-3 extra visits in order to ensure a complete data set for the sample goal of 146 for the region, in case some must be dropped for statistical reasons. We will have closer to 160 visits for the final analysis.

Also begun during the quarter was the upgrade to the ERP Performance Analyzer Tool needed to allow analysis of the regional data. A contract was issued to Tetra Tech to complete this work. It will be completed once all the data has been entered and analyzed to ensure accurate results are provided.

Work projected for next quarter:

In the next quarter we will complete the remaining baseline visits. We will also complete development of the outreach materials and self-certification checklist for shops. Upgrades and enhancements to the ERP Performance Analyzer Tool will likely be completed in the next quarter as well.

Project Funding Expenditures:

Line Item Category	Grant Budget	Expenditures* (10/01/09-06/30/10)	Match (10/01/09-06/30/10)	Total* (10/01/09-09/30/12)
Personnel	\$1,613.00	\$0.00	\$	\$
Fringe Benefits	\$782.00	\$0.00	\$	\$
Travel	\$0.00	\$0.00	\$	\$
Equipment	\$0.00	\$0.00	\$	\$
Supplies	\$0.00	\$0.00	\$	\$
Contractual	\$398,125.00	\$47,298.52	\$28,325.40	\$75,623.92
Construction	\$0.00	\$0.00	\$	\$
Other	\$0.00	\$0.00	\$	\$
Total Direct Charges	\$400,520.00	\$0.00	\$	\$
Indirect Charges	\$327.00	\$0.00	\$	\$
Total	\$400,847.00	\$0.00	\$	\$

Changes to object class categories: None

Changes in principal project manager or other staff assignments: None

Change in project period: None