

US EPA ARCHIVE DOCUMENT

Washington State Department of Ecology
Sustainable Washington Project

FY2009 Second Quarter Progress Report

This progress report covers the period from January 1, 2009 through March 31, 2009.

Part 1 – Synopsis of Accomplishments

- The Auto Body Technical Assistance Manual and supporting materials were printed and distributed to over 750 businesses in Puget Sound region and Spokane River watershed.
- The Local Source Control Specialists conducted 160 ERP site visits to collect baseline data.
- A final draft Memorandum of Agreement was completed with the EnviroStars Cooperative that will run until 10/01/2010.
- Organized and conducted four technical assistance workshops in partnership with key partners (local government, regional air authorities, trade associations, EPA Region 10).
- Developed potential options for future technical assistance and outreach strategies, including potential vendor outreach opportunities, integration with the EPA's collision repair campaign, conducting trade media outreach, and other ideas included in the UW research paper. (attached)
- Assisted Spokane County in exploring the development of an EnviroStars program for the region. Staff met with the regional partners to outline interests and opportunities in the FY09-11 biennium.
- Ecology and the EnviroStars Cooperative hosted a booth at the ASA-Washington/ATE trade show event held in Tacoma, WA on March 13-15, 2009 to promote the auto body pilot. The statewide event was attended by approximately XX auto collision repair professionals.
- Participated in the States ERP Consortium through regularly scheduled conference calls.
- Ecology is evaluating the ERP Performance Analyzer tool developed by EPA Region 1 and TetraTech, Inc.

Self certification forms will be due from shops to Ecology by April 30, 2009.

Follow-up technical assistance will continue into the next quarter. Staff will review scheduling options to revise the scheduling of the return verification site visits.

Ecology will be updating the project plan schedule. If necessary, we may need to submit a grant amendment request before the end of the federal fiscal year.

Task 1.1 – Environmental Results Program Pilot Team: This is an ongoing activity.

Commitment	Accomplishment
Review and update ERP materials	<ul style="list-style-type: none"> • The Auto Body Technical Assistance Manual and supporting materials were finalized, printed and distributed. • A draft return-to-compliance process has been developed and is expected to be completed by May 31, 2009.
Establish data base needs and number/names of potential facilities	<ul style="list-style-type: none"> • Ecology is updating the ERP universe of facilities using the “non-applicability” form to help refine the total number of shops. • Ecology installed the ERP Performance Analyzer. Staff is testing the system. If successful, Ecology will enter the 150+ ERP site assistance visits to conduct data analysis.
Conduct outreach with regional offices and Local Control Specialists	<ul style="list-style-type: none"> • The ERP Team meets weekly and participates in the bi-monthly Local Source Control (LSC) Specialists and Local Source Control Managers as required. • A new LSC/ERP team has been established to further integrate both programs.. • HWTR conducted outreach with the regional offices to seek input on ERP program results, communication and implementation issues.
Identify sector incentives	<ul style="list-style-type: none"> • The TA package includes the EnviroStars Application Worksheet. • Ecology has identified a list of business sectors by NAICS codes that have been visited by the LSC specialists • Ecology’s Toxics Loading Study is providing information on “priority pollutants and pathways” related to stormwater pollution. Copper and zinc appear to be metals of concern, in addition to PAHs, phalates, mercury, lead and PCBs.

Task 1.2 – Trade Association & Partner Meetings: This task deliverable is completed, but additional outreach is ongoing with EPA Region 10, regional air authorities and other partners.

Commitment	Accomplishment
Conduct meetings with trade associations, and other partners.	<ul style="list-style-type: none"> • Ecology participated in the ASA-Washington Trade Show. • Ecology met with the EnviroStars cooperative and conducted outreach to Spokane County. • Ecology will be attending the April 2009 Automotive Craftsmen board meeting. • Ecology is participating in a Longview, WA workshop with EPA Region 10 and PPG, Inc. as part of the Collision Repair Campaign outreach.

Task 1.3 – Facility Universe: This task is completed.

Commitment	Accomplishment
Identify ERP facility universe	<ul style="list-style-type: none"> • Ecology will continue to refine the ERP universe as the project moves into the technical assistance phase.

Task 1.4 – Staff Training: Ecology completed this task as scheduled. Details are:

Commitment	Accomplishment
Conduct ERP staff field training	<ul style="list-style-type: none"> • Auto body inspector training was completed as scheduled in September 2008. Additional guidance is provided at LRC meetings and e-mail as needed.

Part 2 – Narrative Discussion

Task 1.1 – ERP Pilot Team:

Output/Performance Measure	Accomplishment
Final work plan for team	<ul style="list-style-type: none"> • Ecology needs to reschedule the verification inspections that were scheduled for 2009. This will be reviewed during the next quarter.
Final guidance materials, including workbooks, checklists, certification forms	<ul style="list-style-type: none"> • Completed. Future materials will be developed as needed.

<p>Incentives implemented for ERP phase of program</p>	<ul style="list-style-type: none"> • Ecology will not be able to offer a financial incentive for participation in the pilot. Ecology determined it was not cost effective to offer a refund of the hazardous waste generator fee, based on the current statute. • King and Kitsap Counties will use their voucher options for ERP project EnviroStar applicants as well.
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Task 1.2 – Trade Association Meetings: We completed the initial task, held additional meetings to vet materials and further enhance our stakeholder partnerships, and have additional stakeholder venue and workshop events scheduled with pilot partners for the first quarter, 2009. Details are:

Output/Performance Measure	Accomplishment
<p>Conduct at least two ERP meetings with trade associations</p>	<ul style="list-style-type: none"> • Completed.

Task 1.3 – Facility Universe: This task is completed.

Output/Performance Measure	Accomplishment
<p>Identify ERP facility universe, including number of businesses in universe and number of initial inspections required for statistically valid sample</p>	<ul style="list-style-type: none"> • Completed.

Task 1.4 – Staff Training: This task is completed. Details are:

Output/Performance Measure	Accomplishment
<p>Conduct ERP staff field training for 10 new staff and 30 existing field staff</p>	<ul style="list-style-type: none"> • Completed

Part 3 – Projection of Activities, Accomplishments, and Major Expenditures for Next Quarter Report

During the next quarter (April through June 2009), Ecology expects to accomplish the following tasks:

- **Environmental Results Program Coordinator – Alison Chamberlin**
 - Ecology will post the relevant ERP materials on the Local Source Control SharePoint site by June 1, 2009.
 - Ecology will review and make recommendations to the draft Return to Compliance process by May 30, 2009. We plan to implement the RTC process beginning in June 2009.
 - Ecology will work with EPA to determine the optimum length of the RTC phase of the project (six, nine, or 12 months).
 - Ecology will participate in the states' ERP Consortium, including coordinating with other states on the auto body pilot, statistical sampling methodologies, and other issues.
 - Ecology will hold regularly scheduled ERP Team meetings that EPA is welcome to attend.

- **Technical Assistance, Communication & Outreach**
 - Alison will serve as the statewide technical assistance contact for the ERP pilot, including communication with businesses, coordinating with Scott Lamb on pollution prevention issues and trade association consultation. Alison will consult with media program offices as required.
 - Alison will serve as the Single-point-of Contact for communications and outreach with businesses that submit the self-certification checklists and EnviroStars Application Worksheets. She will coordinate local TA requests and EnviroStars referrals with the local source control specialists that are committed to providing auto body business assistance.
 - Ecology will conduct trainings and presentations as required.
 - Ecology will conduct outreach activities with existing partners and local source control specialists as required. Alison is scheduled to attend meetings with the trade associations and the Longview Expo.
 - Ecology will participate in the EnviroStars cooperative in support the MOA.
 - Ecology will research high priority business sectors and/or chemicals, e.g. copper and zinc that impact stormwater as time allows.

- **ERP Self-Certification & Site Assistance Visits**

- Peggy Morgan is handling the ERP Performance Analyzer functions. Staff will work to identify a “top ten” list of indicators to help focus TA industry actions.
- The ERP team will review the timing of the second round of self-certification and/or ERP site assistance visits.
- **ERP Data & Program Evaluation**
 - Ecology will identify a sub-set of the 117 questions for the Environmental Performance Business Indicators (EBPIs), including the ERP consortium Common Measures indicators, HWTR “hitting the high points” indicators and media program indicators of interest.
- **State Innovations Grants Management**
 - Ken will coordinate with EPA on the State Innovations Grant quarterly progress reports.
 - Ken will coordinate with EPA on the QAPP, including any necessary revisions.
 - Ken will coordinate with EPA on any grant amendments.

Part 4 – Financial Report

Attached is our State Innovation Grant budget status report through March 31, 2009.