

US EPA ARCHIVE DOCUMENT

**Promoting Environmental Excellence through Environmental Leadership and Voluntary  
Performance Improvements**

**Assistance Agreement No. EI-96489208-0**

**Quarterly Report**

**January 1, 2009-March 31, 2009**

**Project Synopsis**

During this reporting period, the Division of Compliance Assistance (DCA) facilitated discussions with the Kentucky UST Program on the proposed Monthly Checklist and other resources being developed by the program that would be the basis for the Gasoline Distribution Environmental Compliance Calendar. Based on discussions, the launch of the Compliance Calendar will need to coincide with the development of new materials being developed by the Kentucky UST Program. To date, a skeletal version of the calendar has been drafted which includes environmental compliance topics and pollution prevention/green tips. In the next quarter, finalizing the calendar design and content, identifying external stakeholders and working with those stakeholders on the outreach materials.

**Narrative Discussion**

To date, there have not been any significant or unforeseen obstacles to the success of this project. It has become obvious that the Calendar in development by DCA will need to coincide with the launch of new materials being developed by the Kentucky UST Program to maintain the ability to measure compliance improvements resulting from this project. This will adjust the project schedule. The Kentucky UST program indicated that new compliance assistance materials will be launched by the end of 2009 and also that new regulation will be proposed. These regulations will impact the content of the Compliance Calendar and may impact the launch date and outreach date to impacted sources. The new regulations would not be effective until early 2010. The division will be meeting with the UST branch and other stakeholders such as the Petroleum Marketers Association over the next couple of months to initiate stakeholder review of the compliance calendar and training agenda items as well as begin implementation discussions. In addition to selecting Franklin County, discussion with the KY UST Program indicate that providing the Calendar to the London Regional Office area would be beneficial and allow for contrast between mailed outreach versus one-on-one delivery of the Calendar. The addition of this area will also allow for contrast between rural areas. This addition will be a topic for consideration during the stakeholder review.

During the reporting period, DCA met with the Kentucky Division for Air Quality on the area source NESHAP rules. The multimedia Gasoline Distribution Environmental Compliance Calendar will be used not only to improve UST compliance rates but to also raise awareness and increase air quality notification and compliance rates with the area source rule for Gasoline Distribution.

**Project Tasks and Milestones**

*(Reflecting Accomplishments for this quarter and projection of activities for next quarter)*

<i>Implementation Activities</i>	<i>Start Date</i>	<i>Target Completion</i>	<i>Status/Notes</i>
Identify sector for TAP	10/07	12/07	Completed  Retail gasoline stations were selected. An emphasis will be placed on operational requirements for USTs.
Determine compliance baseline for identified sector	01/08	02/08	Completed An emphasis placed on operational requirements for USTs and not full multimedia compliance.
Collaborate and solicit input from stakeholders	08/08	6/09	Ongoing  Informal stakeholder discussions have occurred and formal discussions will take place in the next quarter.
Develop TAP materials	05/08	6/09	In progress  Draft Multimedia Environmental Compliance Checklist has been completed. Over the next quarter, DCA will complete the Calendar and training agenda.
Stakeholder Review	06/09	07/09	Pending
Distribution of TAP materials	10/09	12/09	Pending
Training	01/10	01/10	Pending

## Financial Report

<b>Budget Category</b>	<b>Approved Budget</b>	<b>Spent this Quarter</b>	<b>Cumulative to date</b>
Personnel	\$144,000	\$18,521.90	\$73,677.83
Supplies	\$3,000	\$0	\$0
Travel & Training	\$8,000	\$0	\$3,492.81
Contractual	\$2,000	\$0	\$0
Total Direct Costs	\$157,000	\$18,521.90	\$77,170.64
Total Indirect	\$32,000	\$4,527.03	\$19,419.40
<b>TOTALS</b>	<b>\$189,000</b>	<b>\$23,048.93</b>	<b>\$96,590.04</b>