

US EPA ARCHIVE DOCUMENT

**La. Multimedia Oil and Gas Environmental Results Program
Assistance Agreement No. EI-966314-01
December 14, 2007**

Project Synopsis

Since our last report we have been focusing a lot of internal resources on developing the target facility list and checklist for the baseline inspections as well as updating our public web page. The live data link with the Department of Natural Resources' oil and gas well data has been established.

Project Tasks and Milestones

The following is a listing of project tasks, descriptions, milestones, timelines as well as status. Please note that the start and end dates are given in calendar quarters.

Task Name	Task Description	Start Date	End Date	Status/Notes
Final Grant Proposal	LA will work in a cooperative fashion with EPA to refine and more fully develop a workplan as a first step after the grant is approved, and periodically throughout as milestones are met and reviewed.	7/10/06	Upon grant award	Finished
Outreach	Outreach to internal and external stakeholders (including targeted facilities) about the project. Milestones: production of mailing list; letters; e-mails/phone follow-up.	Upon grant award	June 2009	Not started yet.
QAP submission	Development and submission of QAP to EPA for approval Milestones: QAP submission and approval	Upon grant award	60 days after grant award	Finished
Facility Identification	Compile a list of oil and gas production facilities from reliable sources. Milestones: Development of initial and final list.	Dec 2006	Sept 2007	In progress. Recently established live data link with LDNR. LDEQ is in the process of evaluating the data elements for use.
Statistical Methodology	Finalize the methodology to drive performance measurement and analytical tasks. Milestones: Meetings, reviews, and finalized methodologies including stratification strategy for samples by stakeholder/reviewers.	Sept 2006	Mar 2007	Not started. Delayed due to contract development.
Data Input and Management	Data system modifications and data input processes to cost-effectively input and manage the ERP information Milestones: development initiation, database testing	Sept 2006	June 2007	In progress. Undergoing a system upgrade with will facilitate this data being captured.
Performance Tracking	Environmental Business Performance Indicators (EBPI's) and Best Management Practices (BMP's) developed Milestones: EBPI's and BMP's	Sept 2006	June 2007	In progress. The EBPI's are currently under development and once they are complete then the BMP development will follow.
Develop Inspection Forms	Multi-media inspection forms and training provided to Inspectors. Milestones: Development of draft forms, review completion, final form production	Sept 2006	June 2007	In progress. Draft forms are under development

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Assistance Materials	Develop workbooks, informational/assistance materials, and workshop curriculum. Milestones: Review of materials, draft workbook and materials, final product available for distribution.	Sept 2006	June 2007	In progress.
Baseline Inspections (establishing a performance measures baseline)	Inspections at facilities to establish a baseline for performance measures. Milestones: Training of inspectors and selection process for conducting baseline.	Sept 2007	Dec 2008	Delayed. This effort is awaiting the checklist forms and inspector training.
Baseline Assessment	Assessment of inspection data to establish a baseline for the project's performance measures. Milestones: Review of assessment protocol and efficacy of data, and completion of assessment and documented	Mar 2008	Sept 2008	
Facility Assistance	Delivery of compliance/technical assistance to facilities, which is expected to take the form of workbooks, fact sheets, workshops, and on-site assistance. Milestones: Information mailings, kickoff and completion of workshops, follow-up of on-site assistance requests.	Mar 2008	Mar 2009	
Self-certification	Implementation of a voluntary facility self-certification approach. Milestones: System design, testing and implementation Return of self-certification, follow-up reminders, tally at deadline.	Sept 2006	Mar 2009	In progress. The design specifications for water have been developed. Air is under development.
Assessment of Self-certification Results	Assessment of self-certification data, with primary purpose of identifying opportunities for selective follow-up (next step). Milestones: Summary of assessment produced, citation of issues/problems, and plan for follow-up.	Dec 2008	Mar 2009	

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Follow-up Inspections	Inspections at facilities to establish whether sector performance measures (and other measures) have changed since the baseline. Inspection data also used to cross-check self-certification data at inspected facilities. Milestones: Inspection sites verification, inspection summary documented.	Mar 2009	June 2009	
Data Assessment	Assessment of baseline, self-certification, and follow-up inspection data to understand change in facility performance and overall outcomes of interest. Milestones: Compilation of findings, status of data documented	June 2009	Sept 2009	
ERP material availability	ERP documentation provided on website and to interested parties Milestone: website postings	Sept 2006	Sept 2009	In progress. Web page is under development
Reporting to the USEPA	Reporting shall include quarterly, annual, and final reports. Milestones: Draft report for review, final report ready for distribution.	Sept 2006	Sept 2009	In progress