

US EPA ARCHIVE DOCUMENT

ERP Pilot Project Quarterly Report – VA DEQ UST ERP

05/30/07 – Third Quarterly Report –

VA-DEQ-OSRR staff worked closely with the Virginia Commonwealth University staff and their software contractor to assist in the UST ERP “decision tree” development. An initial draft of the decision tree was provided to DEQ for review. Due to expected initial phase (decision tree) delays in delivery for June 30, 2007 a change order will be developed to extend this phase to October 1, 2007.

Second-phase contract preliminary negotiations continued during the period with the Virginia Commonwealth University’s (VCU) Center for Environmental Studies for refinements to a Scope of Work (SOW) to continue the project by developing the online ERP tool and provide interface software with VA-DEQ’s database systems.

A revised Quality Assurance Project Plan (QAPP) is under development. In-house and VCU faculty will be consulted for metrics development for the QAPP revision project.

As discussed last quarter, the UST database was randomly sampled for the approximately 100 selected ERP facilities with the 20 UST facility type categories (e.g. airline, gas station, commercial, utility, etc.) being used and samples weighted based on the total active facilities existing within each type. A broad spectrum of owners and facility types are included. The associated UST owners and their association representatives will be contacted to begin the process of encouraging them to volunteer for participation in the ERP project. DEQ inspection staff and facility owners will make up the key stakeholders for this pilot project. Due to delays in the online tool decision tree development, the actual initial UST facility inspections are planned to occur during the winter of 2007-2008 with the online ERP beta tool becoming available in early 2008.

The VA-DEQ-OSRR staff continuously meets with the DEQ Office of Information Services (OIS) staff to prepare for the development and rollout of a properly interfacing software ERP tool. Key discussion topics remain web-hosting, security, contracting, and timing and interfacing with the agency-planned web platform decisions currently underway.