

US EPA ARCHIVE DOCUMENT

**QUARTERLY REPORT– October 2008 – December 2008
STATE INOVATION GRANT PROGRAM (SIG)**

**A. PROJECT TITLE: NEVADA ENVIRONMENTAL RESULTS PROGRAM (NVERP)–
DRY CLEANING SECTOR**

B. APPLICANT INFORMATION:

Lead Agency:

Nevada Division of Environmental Protection (NDEP)
Bureau of Waste Management (BWM)
901 South Stewart Street, Suite 4001
Carson City, NV 89701-5249

Key Contact in NDEP-BWM:

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Geographic Focus:

Nevada – Washoe and Clark Counties

C. FUNDING REQUESTED: \$203,000

D. PROJECT PERIOD: August 1, 2006 to June 30, 2010

E. PRELIMINARY ACTIVITY

The original grant award was signed on September 29, 2006, with an approved project period of August 1, 2006, to April 30, 2009. NDEP requested a revised completion date of June 30, 2010, to provide adequate time for completion of all required tasks and to synchronize the ERP grant with the state fiscal year and budget cycle. An amendment revising the grant completion date to June 30, 2010, was approved on December 27, 2007. During this time NDEP successfully concluded negotiations with UNR's Business Environmental Program (BEP) for a \$193,000.00 contract to implement the ERP. Final approval for the contract was obtained on March 13, 2007 and the work detailed below commenced.

I Tasks Summary

During the 4th Quarter of 2008 (Oct – Dec) NDEP/BEP continued to implement the NVERP scope of work. BEP reviewed and tested the new database received during the ERP States consortium meeting held in September, 2008. BEP continued to work on compliance, dependency, and query tagging structure of the database for input of the baseline data so that it functions appropriately for evaluating various results. The self certification manual for the Dry Cleaners was finalized as a distribution draft and circulated to the regulatory community for comment. A meeting with the local inspectors was scheduled for January 7th, 2009. Any comments shall be incorporated into the manual and it will be circulated to the Dry Cleaner focus group. A summary of the task activities conducted this quarter are presented below.

Task: **Outreach**
Outreach to internal and external stakeholders (including targeted facilities) about the project.

Status: Ongoing

Completion Date: Original: March 2010
 Projected: March 2010

Comments: In December, BEP was in communication with the local agencies in Washoe County discussing the next steps in the ERP process. BEP has requested feedback from the inspectors regarding their recommendations of areas to emphasize in the training curriculum. BEP met with local agencies in Clark County on December 3, to get comments on the baseline inspection data collection form and discussion the timeframe for Clark County baseline inspections and training for agency inspectors to conduct the baseline inspections.

Task: **Facility Identification**
Compile a list of PCE dry cleaning facilities from reliable sources.

Status: Complete

Completion Date: Original: June 1, 2007
 Actual: Washoe County Completed June1, 2007
 Actual: Clark County September 10, 2007

Comments:

Task: **Statistical Methodology**
Finalize the methodology to drive performance measurement and analytical tasks.

Status: Ongoing

Completion Date: Original: July 1, 2007
 Completed: February 2008

Comments: The facility identification has verified that a census approach for collection of dry cleaner inspection data will be used. BEP has reviewed the draft ERP Consortium Reporting ERP results common measures and will work to incorporate these in the project measures reported as the draft measures are finalized.

Task: **Data Input and Management**
Development of database and data input process to cost-effectively input and manage the NVERP data.

Status: Ongoing

Completion Date: Original: September 1, 2007
 Projected: February 2009

Comments: BEP reviewed and tested the new database received during the ERP States consortium meeting held in September, 2008. BEP continued to work on compliance, dependency, and query tagging structure of the database for input of the baseline data so that it functions appropriately for evaluating various results. Washoe County baseline data input will be completed in the first quarter of 2009.

Task: **Develop Inspection Forms**
Multi-media inspection forms and Environmental Business Performance Indicators

Status: *(EBPIs) developed and training provided to Inspectors.*
Ongoing

Completion Date: Washoe County Original: October 1, 2007
Washoe County Completed: January 2008
Clark County Original: 2/1/2008
Clark County Projected: January 2009

Comments: An inspection form for Clark County was completed in December 2008 and distributed to the local agencies.

Task: **Baseline Inspections**
Inspections at facilities to establish a baseline for performance measures. All facilities will be inspected providing a census data collection.

Status: Washoe County in progress.

Completion Date: Washoe County Original: 1/28/2008
Washoe County Projected: July 2008
Clark County Original: 11/1/2008
Clark County Projected: TBD

Comments: Washoe County Baseline inspections were completed in July. The inspections yielded a modification to the list of dry cleaners using PCE. A start date of March 1st, 2009 for Clark County Baseline inspections was discussed at the meeting in December, 2008. BEP is waiting to hear if that is feasible based on representatives conferring with their local agency management.

Task: **Baseline Analysis**
Analysis of inspection data to establish a baseline for the project's performance measures.

Status: Not yet initiated

Completion Date: Washoe County Original: 5/1/2008
Washoe County Projected: March 2009
Clark County Original: 08/01/2009

Comments: BEP is preparing to enter the compliance questions, dependencies, and best practices into the database. BEP anticipates this work and the inspection data to be entered during the upcoming quarter.

Task: **Assistance Materials**
Develop Workbooks, informational/assistance materials, and workshop curriculum.

Status: Ongoing

Completion Date: Washoe County Original: 1/13/2008
Washoe County Projected: February 2009
Clark County Original: 11/01/2008

Comments: Work to develop the compliance and best practice manual and workshop curriculum continues. The draft manual was circulated to the local agencies in Washoe County and NDEP in late December, 2008. A meeting is scheduled for January 7th, 2009 to discuss the manual. An external review with the Washoe County dry cleaner focus group will be conducted when the draft is completed.

Task: **Facility Assistance**
Delivery of compliance/technical assistance to facilities, which is expected to take the form of workbooks, fact sheets, workshops, and on-site assistance.

Status: Not yet initiated, Anticipate March/April 2008 start.

Completion Date: Original: 1/28/2010
Projected: 1/28/2010

Comments: Baseline inspections were completed in Washoe County and the workbook is under development. Both activities are expected to be completed during the next quarter after which the assistance phase will begin.

Task: **Self-Certification**
Implementation of a voluntary facility self-certification approach. Self-certification refers to the submission of a record of a facility's compliance and beyond-compliance practices.

Status: Not yet initiated.

Completion Date: Washoe County Original: 9-1-2008
Washoe County Projected: June 2009
Clark County: 11/1/2009

Comments: The Self Certification process will begin after workshops are provided in Washoe County.

Financial Summary

**DETAILED ITEMIZED BUDGET:
NEVADA DIVISION OF ENVIRONMENTAL PROTECTION
COOPERATIVE AGREEMENT BUDGET DETAIL (08/30/2006-06/30/2010)**

APPROVED GRANT AMOUNT		EXPENDITURES TO DATE (12-31-08)	
BUDGET ITEM	AMOUNT	BUDGET ITEM	AMOUNT
NDEP Personnel (Salary, FB, IDC)	\$10,000	NDEP Personnel (Salary, FB, IDC)	\$10,000
BEP Implementation Contract	\$193,000	BEP Implementation Contract	\$89,302
Grant Total	\$203,000	Total Funds Expended to Date	\$99,302

(1/10/2009)