

US EPA ARCHIVE DOCUMENT

Retail Gasoline Sales Sector  
Environmental Results Project  
VT Department of Environmental Conservation  
Waste Management Division

For the Period:  
April 1, 2005 to June 30, 2005

Marc Roy  
Underground Storage Tank  
Section Chief

This is the second report for the VT Department of Environmental Conservation "Retail Gasoline Sales Sector, Environmental Results Project (ERP). The report covers the time period April 1, 2005 to June 30, 2005.

Much of the time spent on the ERP in this quarter included administrative tasks necessary to implement the ERP. This included drafting of regulatory revisions (ongoing), outreach to the regulated community (ongoing), and arranging for Information Technology (IT) support for this project (ongoing). In addition, we have begun working with the Cadmus Group on the development of the inspector checklist, self-certification forms, and workbook.

Progress Towards Milestones (based on the 11/15/04 draft timeline):

1. Contractor Tasks– Beginning in April 2005, The Cadmus Group was on board to help us develop materials necessary for the ERP. Work began with an internal review of the documents developed by Rhode Island to see what modifications were needed to make the documents work for VT. After an initial review, the documents were forwarded to Cadmus for VT-specific modifications. We have received a draft back of the inspector checklist, and have made comments back. Cadmus will revise the checklist and return our "final" checklist. Cadmus is working on the self-certification forms and workbook; we anticipate drafts in July, 2005.
2. IT Position – We received permission from our management and VT Department of Personnel to hire an Information Technology specialist to assist us in the database phase of the project. The position is currently advertised. We hope to go through the interview and hiring process as quickly as possible and have someone on board early in the coming quarter. We had to re-classify the position from an environmental analyst position to the IT position. Our original proposal was to hire an analyst to assist with the field and program administration work; however, it has become clear that current IT resources will not be able to provide the support necessary to ensure the success of the program.
3. Industry Outreach: Marc Roy made a presentation at the Spring meeting of the VT Fuel Dealers Association on the ERP/Self-Certification Process.
4. UST Regulations Revisions: We are making steady progress on this task, which is necessary in order to implement the self-certification program. Our current time line is for starting the formal review and adoption process in July 2005.

Impediments:

1. IT support: IT resources are critical to this project to enable us to manage the tremendous amount of data the project will generate (baseline inspections, self-certifications, return to compliance forms, follow-up inspections). We have received necessary permissions to re-classify the position and have advertised to hire. Despite this piece of good news, it remains to be seen whether one additional staff person will be able to do the work necessary to enable us to conduct the first round of self-certifications in Spring 2006.

Financial Report:

*Information removed by EPA as confidential business information*

QAPP Revision: Marc Roy will be replacing Peter Marshall as Project Manager. We do not have other significant revisions to the QAPP at this time.