

US EPA ARCHIVE DOCUMENT

Retail Gasoline Sales Sector
Environmental Results Project
VT Department of Environmental Conservation
Waste Management Division

For the Period:
October 1, 2007 to December 31, 2007

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This is the quarterly report for the VT Department of Environmental Conservation "Retail Gasoline Sales Sector, Environmental Results Project (ERP). The report covers the time period October 1, 2007 to December 31, 2007.

Most of the time in this quarter was spent providing assistance to facility owners and operators filing their self-certifications. The deadline for submittal was 12/31/07, so more and more calls and emails requesting assistance came in as the deadline approached.

Progress Toward Milestones:

1. We sent out postcards to all permit holders in October, reminding them of the self-certification requirement. The UST Program also produced a newsletter with a very prominent reminder of the approaching self certification deadline. The newsletter was mailed on or about December 10.
2. On December 13, 2007 we spoke at the annual meeting of the VT Petroleum Association. We described the progress to date and answered questions on the next steps in the project.
3. We received Self-Certifications from facilities on a regular basis throughout the quarter. As of January 18, 2008, we have received approximately 900 submittals (either complete or working with us to complete) for an 82 % submittal rate. We are very pleased to see 80 % of the certifications have been filed on-line. We have received 103 Return to Compliance Plans.

Impediments: The IT specialist hired for this project left in July 2007. IT managers were unable to transition these duties to other IT staff. The biggest issues initially identified are: the up-loading of facility data to pre-populate electronic inspection checklists (on tablet PCs), the down-loading of completed checklists to the database; and report development to all for the detailed analysis of self-certification data. We believe this presents a very serious impediment to the success of this project. The analysis of self-certification data is the crux of this project, and those applications have yet to be developed.

We explored the possibility of hiring another limited service position to pick up the IT duties. However, a recruitment period did not yield qualified applicants, and we decided to hire a contractor. Once we revised the budget of our grant (moving funds to contractual from other line items) we issued a request for proposals (RFP). The closure date for the RFP was January 11, 2008.

We believe that the hiring of a competent contractor will remove the impediment to the analysis of self-certification data. We hope to have a contractor on-board in February 2008.

Financial Report:

Financial Information Deleted by EPA as Confidential Business Information

QAPP Revision: there are no revisions to the QAPP this quarter.

