

US EPA ARCHIVE DOCUMENT

Quarterly Report – April 2008 - June 2008  
STATE INOVATION GRANT PROGRAM (SIG)

**A. PROJECT TITLE: MICHIGAN ENVIRONMENTAL RESULTS PROGRAM (MERP) – DRY  
CLEANING SECTOR (PI96572-01)**

**B. APPLICANT INFORMATION:**

**Lead Agency:**

Michigan Department of Environmental Quality (MDEQ)  
Environmental Science and Services Division (ESSD)  
P.O. Box 30457  
Lansing, Michigan 48909-7957

**Key Contacts in MDEQ - ESSD:**

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**Geographic Focus:**

Michigan - Statewide

**C. FUNDING REQUESTED:** Confidential financial business information removed by EPA.  
**D. PROJECT PERIOD:** January 2005 through December 2008

**I Synopsis of Accomplishments During the Reporting Period**

A summary of relevant project milestone/tasks considered to be ongoing and completed during the 2nd quarter of 2008 (April 1 – June 30) are presented below.

Milestone/Task	Status	Completion Date	Comments
<p><b>Development of ERP software tool</b>  <i>Develop and implement an approach to cost-effectively input and manage the MERP data, including primary and secondary data. Primary data consists of data from inspection reports and facility forms (including self-certification forms). Secondary data sources include lists of facilities from regulatory and private-sector databases.</i></p>	Ongoing	<p><u>Original</u> 10/2006</p> <p><u>Projected</u> 11/2008</p>	MDEQ continues to do extensive testing on software system. New completion date is November 2008.
<p><b>Post-Certification Inspections</b>  <i>Facilities selected at random from the entire universe of facilities, based upon sample design from statistical methodology.</i></p>	On-Going	10/2008	3 inspectors from the Michigan Department of Environmental Quality’s Dry Cleaning Program began the Post Certification Inspections on June 1. We expect to collect data from 250 randomly selected facilities.

**II Narrative Discussion**

The 2nd quarter of 2008 consisted of very little activity. A significant amount of time has been spent on testing the software that is being developed by our contractor (enfoTech). The project manager for the contractor changed once again. We are hoping that major issues will be resolved in the coming months and a final version will be available in the fall.

Three inspectors from the MDEQ, Air Quality Division’s Dry Cleaning program began conducting post certification inspections on 250 randomly selected facilities. Data is being gathered on hard-copy forms. Inspectors have been instructed to submit them to me as they complete a batch. We will develop a database to input the data. Post certification inspections are expected to end on October 1. A copy of the inspector form that is being used to collect the follow up data accompanies this quarterly report.

**III Projection of Activities, Accomplishments, and Major expenditures for Next Quarter Report**

Post certification inspections are expected to end on October 1. Testing of Software system will continue into next quarter.

**IV Financial Summary**

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**DETAILED ITEMIZED BUDGET:  
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
COOPERATIVE AGREEMENT BUDGET DETAIL 01/01/05 - 06/30/08**

APPROVED GRANT AMOUNT					EXPENDITURES TO DATE	
<b>I. SALARIES</b>						
<b>Positions</b>	<b>FTE</b>	<b>Annual Salary</b>	<b>Subtotal</b>	<b>Total</b>	<b>MDEQ</b>	<b>USEPA</b>
Senior Environmental Quality Analyst	0.6	55,604	32,984		0	0
Sr. Environmental Engineer	0.6	62,400	37,016		0	0
<b>TOTAL SALARIES</b>				<b>\$70,000</b>	<b>61,366.61</b>	<b>4,138.18</b>
<b>II. FRINGES</b>						
Includes longevity, health insurance, long term disability insurance, life insurance, dental insurance, vision insurance, child-care information, FICA, retirement						
Approximate percentage	42.86%				0	0
<b>TOTAL FRINGES</b>				<b>\$30,000</b>	<b>33,285.79</b>	<b>1,959.74</b>
<b>III. TRAVEL</b>						
2 persons will various ERP workshops						
Transportation/Airfare			2,452		0	0
Lodging - 7 days @ \$81			567		0	0
Meals - \$37.50/day			525		0	0
			3,544		0	0
Site visits - 2,000 miles @ \$.328/mile			656		0	0
<b>TOTAL TRAVEL</b>				<b>\$4,200</b>	<b>7.25</b>	<b>4,048.88</b>
<b>IV. EQUIPMENT</b>						
Inspectors Electronic Devices (5 Qty)			25,000		0	0
<b>TOTAL EQUIPMENT</b>				<b>\$25,000</b>	<b>0</b>	<b>16,627.34</b>
<b>IV. SUPPLIES</b>						
Postage/UPS			500		0	0
Printing			20,000		0	0
<b>TOTAL SUPPLIES</b>				<b>\$20,500</b>	<b>4.41</b>	<b>11,015.44</b>
<b>V. CONTRACTUAL</b>						
Program and data management			125,870		0	0
<b>TOTAL CONTRACTUAL</b>				<b>\$125,870</b>	<b>0</b>	<b>92,800.00</b>
<b>VI. OTHER</b>						
Information Technology costs			4,500		0	0
<b>TOTAL OTHER</b>				<b>\$4,500</b>	<b>13,605.58</b>	<b>213.16</b>
<b>TOTAL DIRECT</b>				<b>\$280,070</b>	<b>108,269.64</b>	<b>130,802.74</b>
INDIRECT - 19.31% total personnel costs FY 05				\$19,130	4,379.25	0
INDIRECT - 13.74% total personnel costs FY 06					5,322.87	837.68
INDIRECT - 11.85% total personnel costs FY 07					3,021.78	0
INDIRECT - 16.61% total personnel costs FY 08					1,249.10	0.21
<b>TOTAL AMOUNT</b>					<b>122,242.64</b>	<b>131,640.63</b>
<b>TOTAL BUDGET</b>				<b>\$299,200</b>	<b>253,883.27</b>	
Federal Share - 66%				\$199,200	131,640.63	
State Share - 34%				\$100,000	122,242.64	

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