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INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

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Mr. Noel Vargas
Urban Initiative Manager
Office of Science, Ecosystems and Communities
US EPA, Region 5
77 West Jackson Boulevard B-19J
Chicago, IL 60604-3507

February 20, 2007
Via E-Mail

Dear Mr. Vargas:

Re: 2003-2004 State Innovations Grant Program

Attached is the Indiana Department of Environmental Management's State Innovations Grant Program progress report as stipulated in our agreement. This quarterly progress report contains a summary of activities for the eighth quarter of the three-year grant (eighth quarterly report).

If you have further questions about the information provided, please contact me at (317) 233-5554.

Sincerely,

Stacey Martindale
CLEAN Program Manager
Office of Pollution Prevention & Technical Assistance

Attachment: Grant Track form

CC: Marilou Martin
Michael Mendyk
Dan Murray
Karen T. Peterson

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Grant Track System

General Information

Grant Name	State Innovation Grant – CLEAN Community Challenge
Cooperative Agreement No.	PI96568001-0
Year Awarded	2005
Number of Amendments	0
Grant Type	66.611 Environmental Policy and Innovation Grants
Region	5

Summary Description

To develop and implement a voluntary program designed to encourage positive environmental actions that potentially will include reduced air, land, and water emissions and discharges by Indiana municipalities and businesses. The goal of this program is to improve Indiana’s environment community by community. This program will create new partnerships between the State, local government, and business and will encourage communities through a Comprehensive Local Environment Action Network (CLEAN) to set and achieve their environmental goals.

Under this Cooperative Agreement, IDEM will identify and work with three pilot communities. Each of the three pilot communities will develop a quality of life plan tailored to their specific needs and environmental conditions. Communities will use an EMS methodology to develop the quality of life plans. IDEM will publicly recognize those municipalities that successfully implement an EMS. In addition, IDEM will track the environmental benefits achieved by participating municipalities.

Contact Information

State Project Contact

EPA Project Officer

Name	Stacey Martindale	Name	Noel Vargas
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EPA Grant Specialist

EPA Grant Specialist Name	Karen Sykes
EPA Grant Specialist Phone	(312) 886-7571

Project Status Information

Date Awarded	January 31, 2005
Original Planned Completion Date	December 31, 2007
Scheduled Planned Completion Date	December 31, 2007
Project Actual Completion Date	To be determined
Last Progress Report Received on	November 30, 2006
Progress Report through	January 31, 2007
Project Status	Ongoing

Project Funding

Financial information removed by EPA as confidential business information.

Target Dates and Milestones

The Indiana CLEAN Community Challenge program continues to make progress and achieve the milestones identified in the 2003-2004 State Innovations Grant Program project narrative.

Spring 2005 – Fall 2007:

Milestone: *Designate and recognize first round of Indiana CLEAN Communities; finalize 3 pilot quality of life plans; determine measurable outcomes to EPA; adjust QAPP to reflect measurable outcomes; begin to determine baseline; submit quarterly and annual reports to EPA.*

Status: ON-GOING – items accomplished this quarter are described below

During this quarter, one of the designated Indiana CLEAN Community pilots continued implementation of their Quality of Life Plan. IDEM received a Quality of Life Plan update from one of the pilot CLEAN Communities during the last quarter (see Quarterly Report #7 for data), but has not received an update containing specific data for this quarter as members are only required to submit the CLEAN Community Challenge Annual Report to IDEM, not quarterly reports. This particular pilot has been overwhelmingly helpful in marketing the CLEAN program to neighboring communities and has presented its progress and results during CLEAN presentations at interested communities.

The second designated CLEAN Community pilot did not accomplish the tasks as written in its Quality of Life Plan during this quarter. Staff turnover and reassignment has plagued this community from the beginning of CLEAN participation. IDEM is revisiting the action plans as written in the Quality of Life Plan to determine how IDEM can provide additional assistance for Quality of Life Plan implementation.

The third pilot has not made progress as it does not have commitment from the mayor. IDEM is working with this community to pursue other options for Quality of Life Plan development and implementation that does not

require mayor involvement. For example, this pilot can still receive CLEAN designation for developing a Quality of Life Plan focusing on the Sanitary District, which is not under the mayor's control and where the District's board wishes to pursue CLEAN designation.

IDEM received three draft applications from non-pilot communities during this quarter. IDEM provided these communities with comments and suggestions for improving their Quality of Life Plan and then received two of three final applications. The third community is still working on their final application, which IDEM anticipates receiving during the next quarter.

During sixth quarter, personnel from the U.S. EPA Region 5 expressed interest in providing one day per week of technical assistance through September 2007 to help communities implement a Quality of Life Plan. During this quarter, IDEM and EPA signed a Memorandum of Agreement formalizing the assistance to be provided. Additionally, personnel from the Northwest Indiana Regional Planning Commission (NIRPC) and the Northwest Indiana Forum have assisted IDEM with its promotion of CLEAN. IDEM issued a CLEAN advertisement in the NIRPC newsletter inviting communities to attend a CLEAN information session. Following the CLEAN information session, IDEM held an additional CLEAN information session for those communities with specific interest in the program. With the MOA agreement, IDEM and EPA will work with at least three communities to develop and implement a Quality of Life Plan through a series of workshops. Workshops will begin in March 2007.

The CLEAN program manager continues to provide presentations and meet with communities interested in learning more about CLEAN. During the eighth quarter, IDEM conducted two presentations, mailed letters to all 54 northwest Indiana communities inviting them to attend a CLEAN information session, and called seven communities interested in pursuing CLEAN designation.

IDEM submitted its seventh quarterly report to EPA in November 2006.

Winter 2005

Milestone: *Designate and recognize 3 pilot communities; begin to create a quality of life plan for each pilot; provide onsite assessment of each pilot; receive non-pilot community applications; submit quarterly report to EPA*

Status: COMPLETE – see previous quarterly reports for details

Fall 2004

Milestone: *Promote program; solicit pilot community applications*

Status: COMPLETE – see previous quarterly reports for details

Summer 2004

Milestone: *Finalize participant benefits and application requirements; hire CLEAN project manager.*

Status: COMPLETE – see previous quarterly reports for details

Winter/Spring 2004

Milestone: *Form partnerships; develop initial program details.*

Status: COMPLETE – see previous quarterly reports for details

Project Timetable

The eighth quarter activities presented in the project timetable were completed:

- Accept applications for municipalities joining the program: IDEM received two applications during this quarter and one draft application.
- Review final applications including site visits and compliance checks: IDEM received two applications during this quarter and conducted internal compliance checks on applicants.
- Review and announce municipalities meeting the Challenge (press release or event, plaques, street signs): No new communities were designated this quarter.
- Quantify success stories through monetary and environmental benefits: IDEM will quantify success stories through monetary and environmental benefits after submission of Indiana CLEAN Community Annual Reports. The first two annual reports are not due until August 2007.
- Begin development of final report: IDEM will begin development of the final report as October 2007 approaches.
- Respond to requests for assistance: Assistance is provided regularly to the pilot communities and any community interested in the program. During the eighth quarter, IDEM conducted two CLEAN presentations, mailed letters to 54 northwest Indiana communities inviting them to attend a CLEAN information session, and called seven communities interested in pursuing CLEAN designation.
- Begin designing and ordering outreach materials to promote CLEAN: As described in previous quarterly reports, a pinwheel was designed to provide a quick-reference tool of best management practices for municipal activities along with a poster providing visual reference of the impacts from municipal operations. IDEM printed fifty copies of the poster for distribution at events and meetings with communities. The pinwheel was reviewed by IDEM management and determined not to be useful so was not printed.
- Review annual reports submitted by participating municipalities and monitor environmental progress: The deadline for communities to submit an annual report is August 2007; therefore, no annual reports have been received.

The project timetable and activities to be completed throughout the remaining life of the grant are listed in the following table:

October 2007	Complete and submit Final Report to EPA; determine future of program including funding and office responsible for management; modify program as necessary
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Additional Information

- Through the U.S. EPA 2004 Demonstration Grant Program, IDEM contracted with the Clean Manufacturing Technology and Safe Materials Institute (CMTI) to create a database identifying local government activities, aspects, impacts, best management practices, and a cost-benefit analysis to determine which best management practices would be most beneficial compared to cost of implementation. Additionally, the database provides users with a tool for identifying

common environmental aspects associated with daily municipal operations, and places such aspects in matrix form so users can determine significant environmental aspects for purposes of the Indiana CLEAN Community Challenge.

The database was completed September 9, 2006. IDEM made final updates to the information contained in the database and provided copies to seven interested individuals. A copy of the database can be requested on the CLEAN website at www.in.gov/idem/programs/oppta/clean/municipal.html.

- IDEM received 17 applications to its latest voluntary recognition program called the Indiana Environmental Stewardship Program (ESP) and awarded 14 applicants with ESP Charter Membership. Through ESP, rule incentives are being passed to provide regulatory relief to ESP and CLEAN members. The rules will be finalized by each management board during spring 2007.