

US EPA ARCHIVE DOCUMENT



INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

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Ms. Sharleen Getschman
U.S. Environmental Protection Agency
Air and Radiation Division, AR-18J
77 West Jackson Boulevard
Chicago, IL 60604-3507

August 16, 2007
Via E-Mail

Dear Ms. Getschman:

Re: 2003-2004 State Innovations Grant Program

Attached is the Indiana Department of Environmental Management's State Innovations Grant Program progress report as stipulated in our agreement. This quarterly progress report contains a summary of activities for the tenth quarter of the three-year grant (tenth quarterly report).

If you have further questions about the information provided, please contact me at (317) 233-5554.

Sincerely,

Stacey Martindale
CLEAN Program Manager
Office of Pollution Prevention & Technical Assistance

Attachment: Grant Track form

CC: Marilou Martin
Michael Mendyk
Karen T. Peterson
Laura Seifert

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Grant Track System

General Information

Grant Name	State Innovation Grant – CLEAN Community Challenge
Cooperative Agreement No.	PI96568001-0
Year Awarded	2005
Number of Amendments	0
Grant Type	66.611 Environmental Policy and Innovation Grants
Region	5

Summary Description

To develop and implement a voluntary program designed to encourage positive environmental actions that potentially will include reduced air, land, and water emissions and discharges by Indiana municipalities and businesses. The goal of this program is to improve Indiana’s environment community by community. This program will create new partnerships between the State, local government, and business and will encourage communities through a Comprehensive Local Environment Action Network (CLEAN) to set and achieve their environmental goals.

Under this Cooperative Agreement, IDEM will identify and work with three pilot communities. Each of the three pilot communities will develop a quality of life plan tailored to their specific needs and environmental conditions. Communities will use an EMS methodology to develop the quality of life plans. IDEM will publicly recognize those municipalities that successfully implement an EMS. In addition, IDEM will track the environmental benefits achieved by participating municipalities.

Contact Information

State Project Contact

EPA Project Officer

Name	Stacey Martindale	Name	Sharleen Getschman
State	Indiana	Region	State and Tribal Planning Section Air and Radiation Division
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EPA Grant Specialist

EPA Grant Specialist Name	Karen Sykes
EPA Grant Specialist Phone	(312) 886-7571

Project Status Information

Date Awarded	January 31, 2005
Original Planned Completion Date	December 31, 2007
Scheduled Planned Completion Date	December 31, 2007
Project Actual Completion Date	To be determined
Last Progress Report Received on	May 25, 2007
Progress Report through	July 31, 2007
Project Status	Ongoing

Project Funding

Financial information removed by EPA as confidential business information.

Target Dates and Milestones

The Indiana CLEAN Community Challenge program continues to make progress and achieve the milestones identified in the 2003-2004 State Innovations Grant Program project narrative.

Spring 2005 – Fall 2007:

Milestone: *Designate and recognize first round of Indiana CLEAN Communities; finalize 3 pilot quality of life plans; determine measurable outcomes to EPA; adjust QAPP to reflect measurable outcomes; begin to determine baseline; submit quarterly and annual reports to EPA.*

Status: ON-GOING – items accomplished this quarter are described below

During this quarter, two of the designated Indiana CLEAN Community pilots continued implementation of their Quality of Life Plan. IDEM met with one pilot to discuss the completion and submission of their CLEAN Annual Report and the procedures involved in performing internal audits. IDEM will meet with the other designated community during the eleventh quarter to provide similar assistance.

The third pilot has not made progress toward Quality of Life Plan implementation as it does not have commitment from the mayor. However, this community continues to pursue environmental improvement through green roof initiatives. IDEM is working with this community to pursue other options for Quality of Life Plan development and implementation that does not require mayor involvement. For example, this pilot can still receive CLEAN designation for developing a Quality of Life Plan focusing on the Sanitary District, which is not under the mayor's control and where the District's board wishes to pursue CLEAN designation.

During this quarter, IDEM continued to review two non-pilot applications. The IDEM Commissioner wanted more information regarding both community's Quality of Life Plan goals as well as their environmental compliance history. IDEM met with one of these communities to discuss

the Quality of Life Plan and was pleased with the updated goals. The community submitted an updated Quality of Life Plan and will be designated as an Indiana CLEAN Community during the eleventh quarter. The second non-pilot community has experienced recent violations at their wastewater treatment plant and is not eligible for CLEAN Community designation at this time.

One non-pilot community application was received during this quarter.

EPA terminated an MOA with IDEM during this quarter due to staff reassignment at EPA Region 5. Yet IDEM continues to make progress with the communities targeted during this MOA initiative through onsite meetings at each community and email correspondence. IDEM conducted a meeting at each community to review Quality of Life Plan progress and anticipates three of these non-pilot communities to submit their CLEAN applications to IDEM during the next quarter.

IDEM submitted its ninth quarterly report to EPA in May 2007.

An IDEM representative was selected to present the CLEAN Community Challenge program to attendees during a Community-Based EMS session at the 2007 Community Involvement Training Conference in Jacksonville, Florida, June 19-22.

IDEM hired a new full-time staff person to assist with CLEAN program management, marketing and outreach, and onsite technical assistance for communities.

Winter 2005

Milestone: *Designate and recognize 3 pilot communities; begin to create a quality of life plan for each pilot; provide onsite assessment of each pilot; receive non-pilot community applications; submit quarterly report to EPA*

Status: COMPLETE – see previous quarterly reports for details

Fall 2004

Milestone: *Promote program; solicit pilot community applications*

Status: COMPLETE – see previous quarterly reports for details

Summer 2004

Milestone: *Finalize participant benefits and application requirements; hire CLEAN project manager.*

Status: COMPLETE – see previous quarterly reports for details

Winter/Spring 2004

Milestone: *Form partnerships; develop initial program details.*

Status: COMPLETE – see previous quarterly reports for details

Project Timetable

The tenth quarter activities presented in the project timetable were completed:

- Accept applications for municipalities joining the program: One new application was received during this quarter.
- Review final applications including site visits and compliance checks: IDEM continued to review two applications and sought further information regarding compliance check results.
- Review and announce municipalities meeting the Challenge (press release or event, plaques, street signs): One new non-pilot community was designated this quarter. The award ceremony is scheduled to take place during the next quarter.
- Quantify success stories through monetary and environmental benefits: IDEM will quantify success stories through monetary and environmental benefits after submission of Indiana CLEAN Community Annual Reports. The first two annual reports are not due until September 2007.
- Begin development of final report: IDEM has drafted the project milestones for inclusion in the final report. IDEM will begin development of the final report as December 2007 approaches.
- Respond to requests for assistance: Assistance is provided regularly to the pilot communities and any community interested in the program. During the tenth quarter, IDEM conducted six site visits and one meeting with an Indiana organization that also works with communities.
- Begin designing and ordering outreach materials to promote CLEAN: Met with IDEM’s Media Team to discuss creating additional CLEAN program promotion tools.
- Review annual reports submitted by participating municipalities and monitor environmental progress: The deadline for communities to submit an annual report is September 2007; therefore, no annual reports have been received.

The project timetable and activities to be completed throughout the remaining life of the grant are listed in the following table:

December 2007	Complete and submit Final Report to EPA; determine future of program including funding and office responsible for management; modify program as necessary
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Project Funding

The project funding report can be found in the attached Federal Financial report. The Federal Financial Report provides the project expenses year to date; however, the report does not accurately reflect the personnel or fringe benefit expenses due to IDEM’s accounting policy. Such information is not updated until three months after each respective quarter. Therefore, it is difficult to relate the activities and milestones (see “Target Dates and Milestones” section) accomplished during this quarter to the data provided. According to the report, IDEM has incurred \$108,666.82 through the month of June 2007.

The report shows that IDEM has approximately \$86,949 grant funding remaining (approximately \$32,171 state and \$54,777 federal), which is sufficient to perform the expected program duties throughout the life of the grant. IDEM anticipates fully utilizing the entire grant award for CLEAN program implementation and delivering technical assistance to Indiana municipalities.

