

US EPA ARCHIVE DOCUMENT

Illinois Environmental Protection Agency ERP Project
Quarterly Progress Report

Reporting Period: October 1, 2008 – December 31, 2008
Report Due Date: January 14, 2009

Overall Project Period: June 15, 2006 – November 10, 2009
Grant #: PI 96548101

POC information: Andrew Jankowski
618-346-3429
Andrew.Jankowski@illinois.gov

Part 1 – Synopsis of Accomplishments

Quality Assurance (QA) was performed on the information entered in the database. The Scope of Work for Phase II of the project was commenced. Confirmation calls were performed on 47 facilities based on the responses they provided. The statistical methodology was submitted by the contractor.

Part 2 – Narrative Discussion

During this period, quality assurance was performed on the facilities listed in the database. This step consisted of going back over the information in the completed questionnaires and verifying the information entered in the database matched what was on the questionnaires. A few errors in data entry were noted, but for the most part data entry was completed with little error. Once this procedure had been completed, the database was forwarded to the contractor.

Whilst the QA was being performed, the contractor began to draft the Scope of Work for Phase II of the project. Once the Scope of Work is completed, the contractor will submit the document to the State of Illinois E.P.A. for review the scope and then the state will finalize the contract with Cadmus.

Another task completed during this period was telephone confirmatory calls to each of 47 facilities who responded in their questionnaire that they did not repair or service vehicles. The call was intended to be a phone call like that of a customer inquiring if that particular company repaired vehicles. Based on their reply, the information was entered into a secondary table in the database to further strengthen the statistical analysis.

Finally, just before the end of the quarter, the Statistical Methodology was submitted to the State of Illinois E.P.A. by the contractor. This will be reviewed by the

State of Illinois E.P.A. and will also be submitted to the US EPA for review and approval at the beginning of the next reporting quarter.

Part 3 – Financial Report

Financial information deleted by EPA as confidential business information.