AGENCY: ENVIRONMENTAL PROTECTION AGENCY (EPA)

TITLE: "Tribal Environmental Education, Outreach and Support Program"

ACTION: Request for Applications (RFA) Questions and Answers (Q/A)

RFA #: EPA-OAR-IO-10-08

SUMMARY: Formal Agency responses to questions regarding the subject RFA

DATE: June 18, 2010

Q1) Does the EPA already have an organization in mind for the one award? In other words, is this a competitive application process or the pre-award process with an already designated organization?

A1) No, "Tribal Environmental Education, Outreach and Support Program" is a competitive announcement. There are no pre-selected grant award winners. All eligible entities are encouraged to apply.

Q2) The Environmental Education Outreach Program (EEOP) in Arizona fits many of your criteria but they don't mention receiving previous EPA funding from this program. Have you made previous grants for the Tribal Environmental Education, Outreach and Support Program?

A2) In a previous competitive RFA, EPA has awarded a grant to Northern Arizona University for similar activities that are included in the "Tribal Environmental Education, Outreach and Support Program" RFA.

Q3) Per the RFA the Budget Narrative is included in the 20-page limit under the Project Narrative; however, in Grants.Gov a budget narrative must be attached for the application to be validated– Is it acceptable to add a blank page in the Budget Narrative section with a statement that the Budget Narrative is included with the Project Narrative attachment?

A3) A blank page with a statement saying the budget narrative is included in the project narrative won't detract from the page limit.

Q4) What is a Quality Assurance Narrative and is it necessary? And what is the text size requirement in Tribal Environmental Education, Outreach and Support Program RFA?

A4) The Quality Assurance Narrative is a document that can be applicable to any project, but is not necessary to all projects. The depth of the Quality Assurance Narrative will depend upon the type of work and the need to ensure that the data is accurate to a certain extent to make a particular decision in the project.

A Quality Assurance Narrative normally addresses the following basic elements:

• who will use the data;

• what the project's goals/objectives/questions or issues are;

• what decision(s) will be made from the information obtained;

• how, when, and where project information will be acquired or generated;

• what possible problems may arise and what actions can be taken to mitigate their

  impact on the project;

• what type, quantity, and quality of data are specified;

• how "good" those data have to be to support the decision to be made; and

• how the data will be analyzed, assessed, and reported.

The following link provides information for guidelines, requirements, FAQs and some samples as well.

http://www.epa.gov/quality/qapps.html

Also, there is not a restriction on the font size; it is the applicant's discretion what size to use. Most applicants use a 12 pt font. The only requirement is the page limit.